

# Apartment Moving Checklist

A renter-focused apartment moving checklist covering notice, deposits and building logistics.

## Before You Give Notice

- ☐ Re-read your lease for the notice period and move-out terms
- ☐ Note any early-termination fees or end-of-lease cleaning rules
- ☐ Photograph existing damage so it isn't charged to you
- ☐ Confirm your security deposit amount and return timeline

## 4 Weeks Before

- ☐ Give written notice to your landlord or property manager
- ☐ Book the building elevator and a move-in/move-out time slot  
Do this for both the old and new buildings
- ☐ Request a certificate of insurance from your movers if required
- ☐ Reserve a parking spot or loading zone for the moving truck
- ☐ Order boxes and packing supplies

## 2 Weeks Before

- ☐ Transfer utilities and internet to the new address
- ☐ Update your address with the post office, bank and employer
- ☐ Return any building amenities (gym fobs, pool keys, storage)
- ☐ Start packing non-essentials, labeled by room

## Moving Day

- ☐ Protect shared hallways, elevators and floors if required
- ☐ Do a final clean of the old unit
- ☐ Take date-stamped photos of the empty apartment
- ☐ Complete the move-out walkthrough with management
- ☐ Return all keys, fobs and remotes

## After Moving In

- ☐ Test that all keys, fobs and mailbox keys work
- ☐ Note any pre-existing damage and report it to management
- ☐ Locate the breaker box, water shut-off and trash/recycling rooms
- ☐ Set up renters insurance for the new address
- ☐ Save building management and maintenance contacts