Apartment Moving Checklist

A renter-focused apartment moving checklist covering notice, deposits and building logistics.

Before You Give Notice

- [ ] Re-read your lease for the notice period and move-out terms
- [ ] Note any early-termination fees or end-of-lease cleaning rules
- [ ] Photograph existing damage so it isn't charged to you
- [ ] Confirm your security deposit amount and return timeline

4 Weeks Before

- [ ] Give written notice to your landlord or property manager
- [ ] Book the building elevator and a move-in/move-out time slot
  Do this for both the old and new buildings
- [ ] Request a certificate of insurance from your movers if required
- [ ] Reserve a parking spot or loading zone for the moving truck
- [ ] Order boxes and packing supplies

2 Weeks Before

- [ ] Transfer utilities and internet to the new address
- [ ] Update your address with the post office, bank and employer
- [ ] Return any building amenities (gym fobs, pool keys, storage)
- [ ] Start packing non-essentials, labeled by room

Moving Day

- [ ] Protect shared hallways, elevators and floors if required
- [ ] Do a final clean of the old unit
- [ ] Take date-stamped photos of the empty apartment
- [ ] Complete the move-out walkthrough with management
- [ ] Return all keys, fobs and remotes

After Moving In

- [ ] Test that all keys, fobs and mailbox keys work
- [ ] Note any pre-existing damage and report it to management
- [ ] Locate the breaker box, water shut-off and trash/recycling rooms
- [ ] Set up renters insurance for the new address
- [ ] Save building management and maintenance contacts