

Apartment Moving Checklist

A renter-focused apartment moving checklist covering notice, deposits and building logistics.

Before You Give Notice

- Re-read your lease for the notice period and move-out terms
- Note any early-termination fees or end-of-lease cleaning rules
- Photograph existing damage so it isn't charged to you
- Confirm your security deposit amount and return timeline

4 Weeks Before

- Give written notice to your landlord or property manager
- Book the building elevator and a move-in/move-out time slot
Do this for both the old and new buildings
- Request a certificate of insurance from your movers if required
- Reserve a parking spot or loading zone for the moving truck
- Order boxes and packing supplies

2 Weeks Before

- Transfer utilities and internet to the new address
- Update your address with the post office, bank and employer
- Return any building amenities (gym fobs, pool keys, storage)
- Start packing non-essentials, labeled by room

Moving Day

- Protect shared hallways, elevators and floors if required
- Do a final clean of the old unit
- Take date-stamped photos of the empty apartment
- Complete the move-out walkthrough with management
- Return all keys, fobs and remotes

After Moving In

- Test that all keys, fobs and mailbox keys work
- Note any pre-existing damage and report it to management
- Locate the breaker box, water shut-off and trash/recycling rooms
- Set up renters insurance for the new address
- Save building management and maintenance contacts