

OTA credentials and licensing

after graduation checklist

NBCOT Certification

- ☐ Graduate from an ACOTE-accredited OTA program
- ☐ Read the NBCOT Certification Exam Handbook
- ☐ Create an NBCOT account
- ☐ Complete your application
- ☐ Pay the \$595 exam fee
- ☐ Send your college transcript to NBCOT
- ☐ Wait for exam approval
- ☐ Schedule your NBCOT exam
- ☐ Take & pass the exam
- ☐ Verify your certification through your NBCOT account

Michigan Licensure

- ☐ Apply to LARA after passing NBCOT
- ☐ Complete your background check
- ☐  Answer the good moral character questions
- ☐ Complete the human trafficking course
- ☐ Complete 2 hours of implicit bias training
- ☐ Provide your Social Security number
- ☐ Provide verification of previous licenses, if applicable
- ☐ Meet the English proficiency requirement
- ☐ Receive your Michigan OTA license

Keep Your License Active

- ☐ Renew your license every 2 years
- ☐ Watch for your renewal notice about 90 days before expiration
- ☐ Check your mail & email
- ☐ Update your address through MiPLUS if it changes
- ☐ Renew on time so you can continue working legally