Travel Document Checklist

A travel document checklist for gathering and copying every paper you need — passport, visa, tickets, insurance, IDs, and backups.

Identity Documents

- [ ] Passport, valid for the whole trip
- [ ] Government-issued photo ID
- [ ] Driver's license if you plan to drive
- [ ] Any visas or entry permits
- [ ] Passport-style photos if you may need them
  Validity rules vary by country, so check official sources

Travel and Booking Documents

- [ ] Flight, train, or bus tickets
- [ ] Accommodation confirmations for each night
- [ ] Car rental or transfer bookings
- [ ] Tour, event, and activity tickets
- [ ] A printed itinerary with key details

Insurance and Financial

- [ ] Travel insurance policy and emergency numbers
- [ ] Health insurance or coverage details
- [ ] Bank and credit card contact numbers
- [ ] A note of card details kept securely
- [ ] Currency or travel card information

Health and Special Documents

- [ ] Vaccination or health records if required
- [ ] Copies of prescriptions and a medicines list
- [ ] Any required entry or health declaration forms
- [ ] Documents for traveling with children or pets
- [ ] Confirm requirements with official sources
  Entry and health document rules vary by country

Copies and Backups

- [ ] Make printed copies of every key document
- [ ] Store one set separate from the originals
- [ ] Save digital scans in secure cloud storage
- [ ] Keep offline copies on your phone
- [ ] Share key documents with someone you trust at home