

Vacation Checklist

A vacation checklist for planning a leisure getaway, covering itinerary, bookings, budget, and home prep so you can relax once you arrive.

Decide and Budget

- ☐ Choose your destination and travel dates
- ☐ Set a total vacation budget
- ☐ Split the budget across travel, stays, food, and fun
- ☐ Confirm time off work or school
- ☐ Agree on the pace and style of the trip
 - Mix planned days with relaxed free time

Book Travel and Stays

- ☐ Book flights, trains, or driving routes
- ☐ Reserve hotels or rentals for each night
- ☐ Arrange transfers or a rental car
- ☐ Confirm check-in times and cancellation terms
- ☐ Save all confirmations in one place

Plan the Itinerary

- ☐ List must-see sights and experiences
- ☐ Book popular tours and tickets in advance
- ☐ Reserve special restaurants or events
- ☐ Sketch a loose day-by-day plan
- ☐ Leave room for rest and spontaneity

Practical Preparations

- ☐ Notify your bank of travel dates
- ☐ Arrange currency or a travel card
- ☐ Check phone and data options for your destination
- ☐ Review travel insurance for the trip
- ☐ Download maps and key apps offline

Prepare Your Home

- ☐ Pause mail and deliveries
- ☐ Arrange pet, plant, and house care
- ☐ Secure doors, windows, and valuables
- ☐ Set lights on a timer for the empty house
- ☐ Clear the fridge of perishables

Final Week Before You Go

- ☐ Confirm all bookings and departure times
- ☐ Check in online where possible
- ☐ Pack using a vacation packing list
- ☐ Charge devices and gather chargers

☐ Do a last sweep for documents, keys, and phone