Vacation Checklist

A vacation checklist for planning a leisure getaway, covering itinerary, bookings, budget, and home prep so you can relax once you arrive.

Decide and Budget

- [ ] Choose your destination and travel dates
- [ ] Set a total vacation budget
- [ ] Split the budget across travel, stays, food, and fun
- [ ] Confirm time off work or school
- [ ] Agree on the pace and style of the trip
  Mix planned days with relaxed free time

Book Travel and Stays

- [ ] Book flights, trains, or driving routes
- [ ] Reserve hotels or rentals for each night
- [ ] Arrange transfers or a rental car
- [ ] Confirm check-in times and cancellation terms
- [ ] Save all confirmations in one place

Plan the Itinerary

- [ ] List must-see sights and experiences
- [ ] Book popular tours and tickets in advance
- [ ] Reserve special restaurants or events
- [ ] Sketch a loose day-by-day plan
- [ ] Leave room for rest and spontaneity

Practical Preparations

- [ ] Notify your bank of travel dates
- [ ] Arrange currency or a travel card
- [ ] Check phone and data options for your destination
- [ ] Review travel insurance for the trip
- [ ] Download maps and key apps offline

Prepare Your Home

- [ ] Pause mail and deliveries
- [ ] Arrange pet, plant, and house care
- [ ] Secure doors, windows, and valuables
- [ ] Set lights on a timer for the empty house
- [ ] Clear the fridge of perishables

Final Week Before You Go

- [ ] Confirm all bookings and departure times
- [ ] Check in online where possible
- [ ] Pack using a vacation packing list
- [ ] Charge devices and gather chargers
- [ ] Do a last sweep for documents, keys, and phone