

Visa Checklist

A visa checklist for applying for a travel visa, covering research, required documents, the application, appointments, and follow-up.

Research Requirements

- ☐ Confirm whether you need a visa for your destination
- ☐ Identify the correct visa type for your trip
- ☐ Read the destination's official requirements
- ☐ Check the processing time against your travel dates
- ☐ Verify rules with the destination's embassy

Visa rules vary by country and change often

Prepare Required Documents

- ☐ Passport valid for the required period
- ☐ Photos meeting the visa specifications
- ☐ Proof of funds, such as bank statements
- ☐ Travel bookings and accommodation details
- ☐ Any invitation letters or supporting documents
- ☐ Proof of employment, study, or ties as needed

Complete the Application

- ☐ Fill in the official application form accurately
- ☐ Match details exactly to your passport
- ☐ Attach all required documents in the right format
- ☐ Review for errors before submitting
- ☐ Keep a copy of the completed application

Appointment and Fees

- ☐ Confirm the current visa fee and payment method
- ☐ Book any required appointment or interview
- ☐ Prepare for biometrics if needed
- ☐ Bring originals and copies to your appointment
- ☐ Note the location and time carefully

Submit and Follow Up

- ☐ Submit your application by the required method
- ☐ Keep your receipt and tracking reference
- ☐ Monitor the application status
- ☐ Respond quickly to any requests for more documents
- ☐ Check visa details for errors once issued
- ☐ Confirm current rules before relying on this list

Visa requirements, documents, fees, and timelines vary by country and change; always verify with the destination's embassy or official immigration authority