

Warehouse Safety Checklist

A warehouse safety check covering forklifts, racking, manual handling and loading docks.

Forklift and Pedestrian Safety

- ☐ Confirm only trained and authorized operators use powered trucks.
- ☐ Verify daily pre-use forklift inspections are completed and logged.
- ☐ Check that pedestrian walkways are marked and separated from traffic.
Use barriers at crossing points where traffic and people mix.
- ☐ Confirm speed limits, horns and right-of-way rules are enforced.
- ☐ Verify visibility aids such as mirrors and lights at blind corners.
- ☐ Confirm charging and refueling areas are safe and ventilated.

Racking and Storage

- ☐ Inspect racking uprights and beams for damage or deflection.
- ☐ Confirm maximum load capacities are labeled and not exceeded.
- ☐ Check that loads are stable, secured and not overhanging.
Remove damaged racking from use until it is repaired.
- ☐ Verify heavier items are stored low and lighter items higher.
- ☐ Confirm rack protectors and anchors are in place and intact.

Manual Handling

- ☐ Confirm workers are trained in safe lifting and carrying techniques.
- ☐ Provide trolleys, hoists or aids for heavy or awkward loads.
- ☐ Check that team lifts are used for loads beyond one person.
- ☐ Verify load weights are marked where practical.
- ☐ Confirm repetitive tasks are rotated or broken up to reduce strain.

Housekeeping and Floors

- ☐ Keep aisles, exits and walkways clear of stock and obstructions.
- ☐ Clean spills promptly and use warning signs while drying.
- ☐ Confirm floor surfaces are even and free of damage and debris.
Keep exits and fire equipment access unobstructed at all times.
- ☐ Verify lighting is adequate throughout aisles and work areas.
- ☐ Confirm waste and packaging are removed regularly.

Loading Dock Safety

- ☐ Confirm dock levelers, plates and edges are in good condition.
- ☐ Verify trailers are chocked or restrained before loading.
- ☐ Check that dock edges and drop-offs are guarded or marked.
Use wheel chocks or vehicle restraints on every trailer.
- ☐ Confirm communication signals between drivers and dock staff.
- ☐ Verify lighting and weather protection at dock doors.

Fire and Emergency

- ☐ Confirm extinguishers are present, charged and accessible.
- ☐ Verify exits, alarms and emergency lighting are clear and working.

- ☐ Check that flammables are stored correctly and away from ignition.
- ☐ Confirm first aid kits are stocked and first aiders are available.
- ☐ Verify evacuation routes and assembly points are posted and known.
- ☐ Important: this is general guidance only and does not replace OSHA regulations, formal training or your employer's safety program; confirm requirements with a qualified person.