Warehouse Safety Checklist

A warehouse safety check covering forklifts, racking, manual handling and loading docks.

Forklift and Pedestrian Safety

- [ ] Confirm only trained and authorized operators use powered trucks.
- [ ] Verify daily pre-use forklift inspections are completed and logged.
- [ ] Check that pedestrian walkways are marked and separated from traffic.
  Use barriers at crossing points where traffic and people mix.
- [ ] Confirm speed limits, horns and right-of-way rules are enforced.
- [ ] Verify visibility aids such as mirrors and lights at blind corners.
- [ ] Confirm charging and refueling areas are safe and ventilated.

Racking and Storage

- [ ] Inspect racking uprights and beams for damage or deflection.
- [ ] Confirm maximum load capacities are labeled and not exceeded.
- [ ] Check that loads are stable, secured and not overhanging.
  Remove damaged racking from use until it is repaired.
- [ ] Verify heavier items are stored low and lighter items higher.
- [ ] Confirm rack protectors and anchors are in place and intact.

Manual Handling

- [ ] Confirm workers are trained in safe lifting and carrying techniques.
- [ ] Provide trolleys, hoists or aids for heavy or awkward loads.
- [ ] Check that team lifts are used for loads beyond one person.
- [ ] Verify load weights are marked where practical.
- [ ] Confirm repetitive tasks are rotated or broken up to reduce strain.

Housekeeping and Floors

- [ ] Keep aisles, exits and walkways clear of stock and obstructions.
- [ ] Clean spills promptly and use warning signs while drying.
- [ ] Confirm floor surfaces are even and free of damage and debris.
  Keep exits and fire equipment access unobstructed at all times.
- [ ] Verify lighting is adequate throughout aisles and work areas.
- [ ] Confirm waste and packaging are removed regularly.

Loading Dock Safety

- [ ] Confirm dock levelers, plates and edges are in good condition.
- [ ] Verify trailers are chocked or restrained before loading.
- [ ] Check that dock edges and drop-offs are guarded or marked.
  Use wheel chocks or vehicle restraints on every trailer.
- [ ] Confirm communication signals between drivers and dock staff.

- [ ] Verify lighting and weather protection at dock doors.

Fire and Emergency

- [ ] Confirm extinguishers are present, charged and accessible.
- [ ] Verify exits, alarms and emergency lighting are clear and working.
- [ ] Check that flammables are stored correctly and away from ignition.
- [ ] Confirm first aid kits are stocked and first aiders are available.
- [ ] Verify evacuation routes and assembly points are posted and known.
- [ ] Important: this is general guidance only and does not replace OSHA regulations, formal training or your employer's safety program; confirm requirements with a qualified person.