# Wedding Checklist

A comprehensive wedding checklist covering every major category from budget and venue to vendors, guests, and the day itself.

## Budget and Planning Basics

- [ ] Decide on a total wedding budget and confirm all contributors.
- [ ] Choose your wedding date or a short list of options.
- [ ] Estimate your guest count to guide venue and catering size.
- [ ] Set a spending limit for each major category.
- [ ] Create a shared system for contracts, receipts, and ideas.
- [ ] Decide whether to hire a planner or coordinate yourselves.

## Venue and Catering

- [ ] Tour venues and book your ceremony and reception locations.
- [ ] Confirm what the venue includes, such as tables, chairs, and parking.
- [ ] Hire a caterer and schedule a menu tasting.
- [ ] Choose your bar package and confirm any corkage rules.
  Ask whether the venue requires a licensed, insured bartender.
- [ ] Order the cake or dessert and arrange delivery.
- [ ] Reserve any rentals the venue does not provide.

## Vendors and Entertainment

- [ ] Book your photographer and videographer.
- [ ] Reserve your band or DJ and plan the music timeline.
- [ ] Hire your florist and finalize the arrangements.
- [ ] Book your officiant and review the ceremony script.
- [ ] Arrange hair and makeup services with a trial run.
- [ ] Confirm transportation for the couple and guests if needed.

## Attire and Accessories

- [ ] Choose and order the wedding dress, allowing time for alterations.
- [ ] Select attire for the partner and wedding party.
- [ ] Buy shoes, jewelry, and accessories for both partners.
- [ ] Order the wedding rings and arrange any engraving.
- [ ] Schedule and attend final fittings.
- [ ] Pack a backup outfit element in case of last-minute issues.

## Guests and Invitations

- [ ] Finalize the guest list and gather mailing addresses.
- [ ] Send save-the-dates six to eight months ahead.
- [ ] Order and mail invitations six to eight weeks before the day.

- [ ] Set up a wedding website with travel and event details.
- [ ] Reserve a hotel room block for out-of-town guests.
- [ ] Track RSVPs and follow up with anyone who is late.
  Set the RSVP deadline about three weeks before the wedding.
- [ ] Build the seating chart once responses are in.

## Legal and Day-Of

- [ ] Apply for your marriage license within the valid window.
- [ ] Confirm balances, arrival times, and details with every vendor.
- [ ] Give the caterer and venue a final headcount.
- [ ] Build the day-of timeline and share it with key people.
- [ ] Prepare vendor tips and payments in labeled envelopes.
- [ ] Assemble an emergency kit for the wedding day.
- [ ] Delegate day-of tasks so the couple can stay present.